Welcome to the AIM Studio Practice Production Project! Let’s begin!

Pre-Production Meeting

You’ve met your producer and you now know the subject of your project. It’s time to start your pre-production planning:

Production Title: ____________________________________________________________

Set Design: (props, wardrobe, etc.)
______________________________________________________________________________
______________________________________________________________________________

Equipment: (lights, microphones, cameras, tripods, c-stands, flags, etc.)
______________________________________________________________________________
______________________________________________________________________________

Talent: (host, guests, etc.)
______________________________________________________________________________
______________________________________________________________________________

Checklist

Script ☐
Storyboards ☐
Shot List ☐
Rundown ☐
Graphics ☐
Music ☐

Below are two script formats for your resources:
<table>
<thead>
<tr>
<th>VIDEO</th>
<th>AUDIO</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Example:</em></td>
<td><em>Example:</em></td>
</tr>
<tr>
<td>Intro reel.</td>
<td>Intro music.</td>
</tr>
<tr>
<td>Int. Shot of Studio Set.</td>
<td>&gt;Hello, and welcome to our show. This is our Guest, Universal Pistachio...</td>
</tr>
<tr>
<td>Wide shot of Host and Guest.</td>
<td></td>
</tr>
<tr>
<td>MCU on Host.</td>
<td></td>
</tr>
<tr>
<td>MCU on Guest.</td>
<td></td>
</tr>
</tbody>
</table>
EXAMPLE SCRIPT:

INT. MEDITERRANEAN CAFE - DAY

A lonesome table and two chairs. LYLÀ, 32, curly blonde hair, upright posture, approaches and grabs a seat.

LYLA
I hope they have Wifi.